



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Agenda - Final-revised**  
**Committee of the Whole**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, November 18, 2024

6:00 PM

Esquimalt Council Chambers

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*In person attendance is permitted.*

*Members of the public are encouraged to submit their comments to Council by emailing [council@esquimalt.ca](mailto:council@esquimalt.ca) or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.*

*To provide Public Input or Comments to Council at a meeting by telephone, please contact the Corporate Officer for details at 250-414-7177 before 4:30 p.m. on the day of the meeting.*

*The Regular Meeting of Committee of the Whole will be streamed on the following link: <https://esquimalt.ca.legistar.com/Calendar.aspx>*

**1. CALL TO ORDER**

**2. INTRODUCTION OF LATE ITEMS**

- 1) [24-517](#) Late Correspondence

Attachments: [Summary Page](#)

[Item 6.2](#)

[Item 7.3](#)

**3. APPROVAL OF THE AGENDA**

**4. ADOPTION OF MINUTES**

- 1) [24-508](#) Minutes of the Committee of the Whole meeting held on October 21, 2024.

Attachments: [Minutes of the Committee of the Whole meeting held on October 21, 2024.](#)

**5. PUBLIC INPUT ON ITEMS 6 AND 7**

## 6. PRESENTATIONS AND DELEGATIONS

### *Presentations*

- 1) [24-502](#) Victoria Police Department - 2024 Third Quarter Report, Chief Constable Del Manak

*Attachments:* [Memo to Council Q3 2024](#)  
[VicPD 2024 Q3 Presentation to Esquimalt Council](#)

### *Delegations*

- 2) [24-493](#) Mark Erout - Representative of Town Centre Businesses Re: Phase 2 Bike Lane Engagement Process

*Attachments:* [Application.pdf](#)  
[Archie Browning/Bullen Park/Carlisle Route.pdf](#)  
[Attachment Received November 18 2024](#)

## 7. STAFF REPORTS

- 1) [24-468](#) 2024 Climate Action Report, Staff Report No. DEV-24-053

### ***Recommendation:***

That the Committee of the Whole recommend that Council:

- Receive the 2024 Climate Action Report (Attachment 1) for information and discussion.
- Consider Attachment 2 - 'Next Climate Actions 2025-2026 for inclusion in the Climate Action Plan.
- Receive the 2024 Esquimalt, Local Government Climate Action Program (LGCAP) survey (Attachment 3) as revised, for information.

*Attachments:* [Attachment 1 - 2024 Climate Action Report with action table](#)  
[Attachment 2 - Next Climate Actions 2025-2026](#)  
[Attachment 3 - Esquimalts completed 2024 LGCAP survey revised](#)  
[Attachment 4 - 2024 Climate Action Report presentation](#)

- 2) [24-496](#) Review of Local Grant Funding and Policy Options, Staff Report No. ADM-24-074

### ***Recommendation:***

That the Committee of the Whole recommends to Council that it consider the proposed Local Grant Guidelines as attached to Staff Report ADM-24-074 which will inform the changes to FIN-20.

*Attachments:* [Local Grant Policy Comparison](#)  
[Best Practice Examples](#)  
[2024 Local Grant Worksheet with cat](#)  
[Draft Guidelines Township of Esquimalt](#)

- 3) [24-492](#) Economic Development Place Brand and Marketing Plan, Staff Report No. ADM-24-073

**Recommendation:**

That the Committee of the Whole recommends to Council that the Economic Development Place Brand and Marketing Plan be endorsed as presented.

*Attachments:* [Esquimalt Brand Guide-Digital-Final-Oct31](#)  
[Esquimalt Playbook and Marketing Plan - Final Oct 31 2024](#)

- 4) [24-495](#) Infrastructure Asset Management and Long Term Financial Sustainability Analysis, Staff Report FIN-24-020

**Recommendation:**

That the Committee of the Whole recommends to Council that:

- (a) the annual capital reserve fund contributions within the financial plan, starting in 2025, be increased to an amount higher than the existing 1.00%;
- (b) annual non-market change revenue be used to increase capital reserve fund contributions; and
- (c) these changes be incorporated into the policies and objectives document as an attachment to the annual financial plan bylaw.

*Attachments:* [Attachment 1 - ADM-23-048 Asset Management Program and Long Term Financial Plan](#)  
[Attachment 2 - Financial Sustainability Analysis Esquimalt](#)

- 5) [24-509](#) VicPD 2025 Provisional Budget Discussion, Staff Memorandum No. 24-076

*Attachments:* [Attachment 1 - 2025 Provisional Police Budget](#)

8. **PUBLIC COMMENT PERIOD**

9. **ADJOURNMENT**