



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Minutes - Final
Special Meeting of Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, April 14, 2025

Esquimalt Council Chambers

**Held Immediately following adjournment of the Committee of the
Whole meeting**

Present 6 - Mayor Barbara Desjardins
Councillor Ken Armour
Councillor Andrea Boardman
Councillor Duncan Cavens
Councillor Jacob Helliwell
Councillor Tim Morrison

Staff: Dan Horan, Chief Administrative Officer
Ian Irvine, Director of Financial Services & IT
Sarah Holloway, Manager of Corporate Services/Deputy
Corporate Officer
Victoria McKean, Recording Secretary

1. CALL TO ORDER

Acting Mayor Morrison called the meeting to order at 7:33 PM.

Councillor Cavens acknowledged the Songhees and Xwsepsem Nations on whose traditional territory we live, we learn, and we do our work.

2. INTRODUCTION OF LATE ITEMS

There were no late items.

3. APPROVAL OF AGENDA

Moved by Councillor Boardman, seconded by Councillor Cavens: That the agenda be approved as circulated. Carried Unanimously.

4. PUBLIC INPUT ON ITEM 5

There was no public input.

5. SPECIAL MEETING MATTERS

1) [25-097](#) 2025 Property Tax Rates Presentation

The Director of Financial Services, provided a presentation and responded to questions from the Committee.

Committee comments included the following:

- The current business/residential tax ratio of 2.5/1 seems appropriate and demonstrates that Esquimalt is business-friendly;
- The policy in its current form is acceptable;
- How tax rates across classes are distributed and potential changes to this distribution is of interest in the future;
- Concern was expressed regarding the tax burden on businesses;
- The importance of a good relationship with Property in Lieu of Taxes (PILT) properties was emphasized;
- An in-depth discussion about this policy, treatment of market change, the impact on businesses of all sizes, outside the budget process, would be beneficial;
- Development of key messaging for Council would be helpful.

Moved by Councillor Armour, seconded by Councillor Cavens: That the Revenue, Tax, and Financial Sustainability Policy document remain unchanged and be attached to the Financial Plan Bylaw. Carried Unanimously.

6. ADJOURNMENT

Moved by Mayor Desjardins, seconded by Councillor Armour: That the meeting be adjourned at 8:32 PM. Carried Unanimously.

MAYOR BARBARA DESJARDINS

THIS 26TH DAY OF MAY, 2025

SARAH HOLLOWAY
DEPUTY CORPORATE OFFICER
CERTIFIED CORRECT