

CORPORATION OF THE TOWNSHIP OF ESQUIMALT

LOCAL GRANT APPLICATION

For Year: 2015

Name of Organization: Hero Work Program Society  
Address of Organization: 1720 Fairfield Rd Victoria BC  
V8S 1G3

Phone: 250-590-4221 Fax: \_\_\_\_\_ email: heroes@herowork.com

Contact Person: Paul Latour

Position(s) with Organization: Exec Director Phone: 250-590-4221

Amount Requested: \$ 10,000 Total Project Budget: \$ \* See below

Have you applied before? No When? \_\_\_\_\_ Grant Received: \$ N/A

If yes, have you submitted a final report for previous year funding? Yes [ ] No [ ]  
(note: report must be submitted to receive consideration for further funding)

Fiscal year of organization: From Nov 1, 2014 To Oct 1, 2015

Are you currently receiving benefit from a Property Tax Exemption from the Township of Esquimalt? Yes [ ] No [X]

Incorporation number and date of incorporation: 896383-5 July 24, 2014

Registered Canadian Charitable Organization number: 84119 8583 RR0001  
(Applicants must be not-for-profit organizations or be otherwise publicly accountable)

Is your organization based in Esquimalt? Yes [ ] No [X]

Is the project for which you are requesting funding based in Esquimalt? Yes [X] No [ ]

If yes, please provide the location/address: 500 Admirals Road.

Describe your organization, its mandate and program(s): See attached

\* Cash budget \$166,610 } budget doc attached.  
Cash & in-kind budget \$486,600 }

Describe the project for which funds are being sought. Please indicate why you think it should receive municipal funding. Feel free to use additional sheets of paper.

Project Description: See attached.

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Purpose of this project: See attached

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The names of those involved in carrying out the project: See attached

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Date and Place of Project: See attached

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Benefit to Esquimalt: See attached

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# Township of Esquimalt Local Grant Application – Dec 2015

## **Description of the HeroWork Program Society and its mandate:**

HeroWork helps other charities thrive by renewing and refreshing their physical infrastructure through exciting special events called Radical Renovations. Imagine a modern day barn-raising, where community comes together with massive cooperation and common vision.

Our experience has been that charity buildings (community halls, housing, food banks, day cares, health and wellness centers, etc.) are deteriorating at an irreplaceable rate, affecting the social fabric of our community. There is a deficit of resources—financial, technical, and human—to refurbish and maintain the places where people come together to celebrate and participate in their shared lives and values.

To solve this growing problem HeroWork leverages funds, resources, and people to achieve exceptional transformations of charity buildings at a fraction of traditional costs and time, creating a legacy of renewed infrastructure.

But the affect of HeroWork is much more than renewed buildings. We increase local leadership capacity, neighborhood pride, volunteerism, and consumer commitment to socially responsible companies. Our program brings hope and possibility of what can be done with massive cooperation and common vision.

## **Past HeroWork Projects:**

**Casa Maria Emergency Housing Society**—a \$100K weekend rebuild of a duplex to house refugee families.

**The Mustard Seed Food Bank and Street Church**—a \$500K 9-day build of their 4000 square foot building.

**Threshold Housing Society**—a \$350K overhaul of a donated building for youth at risk of homelessness.

**Citizens' Counselling Centre & the BC Schizophrenia Society of Victoria**—a \$200K+ refresh of their 2 floor building.

## **Esquimalt Project Description**

Thank you for the opportunity to request funds for the Radical Renovation of the Rainbow Kitchen and Esquimalt United Church, located at 500 Admirals Road.

This building, though currently usable, is nearing the end of its lifespan and needs substantial renovations in order to be sustainable for the organizations who use it, for the clients and volunteers who frequent it, as well as for the neighbors who live around it.

The current estimated value of this project is \$500K.

More than a renovation, the project will be a spectacular community event in which participants have a life affirming and often transformative experience.

There will be a “march onto the site” followed by the opening ceremony and demolition. Everyone stops work for lunch and dinner, which is catered for volunteers with live entertainment. The short timelines, close quarters, and cooperative atmosphere bind people together. There will be constant excitement and camaraderie. The Big Reveal will be streamed live to the volunteers. Plus, we will use social media to tell the story of the people and businesses who rise up to make it happen.

Radical Renovation events ripple out goodwill into the community through the example of what can be done when people work together with common vision and good planning.

## **Rainbow Kitchen and Esquimalt United Church Renovation**

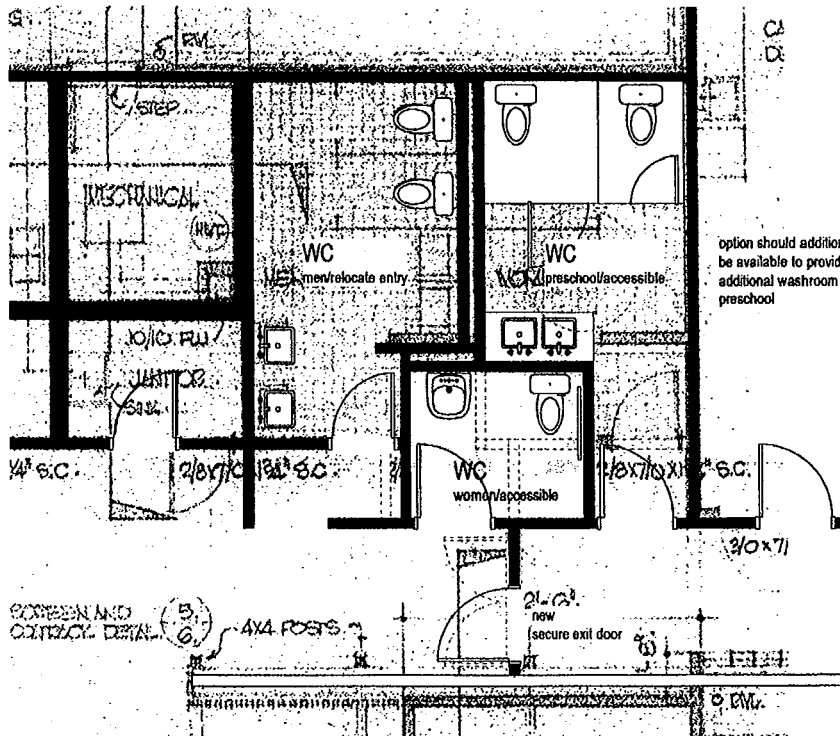
### **Scope:**

Specific to this project, HeroWork’s job is to not only create, manage, and deliver a spectacular community event, but also acquire approximately \$165K worth of volunteer labour, over 80K worth of good-in-kind, pro-bono professional services, and close to \$30K worth of Onsite value, as well as marketing, engagement, leadership training, and more.

Although we are still in discussions with the Rainbow Kitchen and Esquimalt United Church regarding the specifics of the scope, we have assessed the building and come up with a general plan. To see a 10-minute walkthrough of the scope you can watch this [video](#).

### **Bathrooms:**

- Current Rainbow Kitchen bathroom redesigned
- Addition of a single multi-gender washroom
- Daycare bathroom redesigned and made wheelchair accessible with automatic door opener. Changes to the daycare washroom will cause a full redesign of the stalls.
- Any fixtures/toilets will be replaced as necessary.



### Kitchen and freezer/cooler/pantry:

- The kitchen layout will be similar to the existing, with the exception of a series of pass-trough's that will change the traffic flow and illuminate the congestion around stoves.
- A third gas stove is added in the design.
- The design calls for new cabinets and completion of the stainless steel counter systems.
- The current plan is to remove the dishwashing facilities from the food preparation area and re-locate them into what is currently storage/pantry/refrigerator room. Currently this room has only one entrance/exit which is located directly beside stoves.
- The current storage/pantry/refrigerator room and Rainbow Kitchen office will also be completely redesigned and include the removal of the wall between the two. This will provide the space to build a walk-in freezer cooler, a dishwashing station, a pantry, and a counter and cabinets to allow for initial preparation of bulk materials which will then be passed through to the food preparation area.
- This design is currently underway with the help of Urbana and Doran Musgrove the architect.

#### Janitorial room:

- A slight redesign will be necessary as shelving cannot be in front of the electrical panels as per electrical code.

#### Electrical upgrades:

- Double the electrical service from 200 amps to 400 amps
- The existing panel and subpanels will be upgraded to meet code. The details of these changes will be produced in the engineered drawings for the province in a long-term cost savings.

#### Rear loading dock:

- Rear loading dock will be extended to allow for access the new fire door from the freezer/cooler/pantry.

#### Basement space:

- The current usage of the basement space will be reduced with the installation of the freezer cooler pantry next to the kitchen. This change will dramatically reduce the usage of this rainbow kitchen to for the most part an overflow storage area.

#### Classrooms and classroom hallway:

- Replace the windows in both classrooms.
- Possibly replace the flooring.

#### Cedar shakes roofing replacement:

- The existing 50+ year old Cedar shake roofing will be replaced with a fiberglass mat shingle the same as or similar to the ones on the main church building.
- A deviation in the roof above the kitchen area which allowed water to pond will require a new drain to be cut in and piped to the existing downspouts on the loading dock.
- The minor downspout repairs will be done.

#### Window Replacements:

- All windows in the extension wing will be replaced with the exception of those in the main assembly room. These windows will be vinyl framed double glazed with LO E argon gas to allow for better insulation. There are approx. 30 windows.

#### Exterior paint:

- The exterior stucco of the building will be washed and repainted along with all trim.

#### Landscaping:

- In keeping with its current use, the landscaping will be redesigned and improved to make the exterior more acceptable cosmetically to the neighbors, to provide deer fencing, maintain the composting and gardening capabilities, and design in a smoking area that is more discreet than the current alcove at the front of the building.
- Raised garden beds will be incorporated. Where possible grass will be removed and replaced with a low maintenance surface.
- The wheelchair ramp will be removed and replaced with a concrete ramp and steel rails.

- The path to the wheelchair accessible elevator will be widened and the opening at the road will also be widened.
- Irrigation systems will be designed and built with an emphasis on rainwater recovery.

## **Purpose of this Project:**

The main purpose of the project is to make the physical infrastructure of the building good for another 20 years. It will be a legacy of the power of the Esquimalt community to rise up and come together for good.

The Rainbow Kitchen, the Esquimalt United Church, the La Pre Maternelle Appletree non-profit pre-school and the other non-profits who use the spaces will be more capable to deliver their mandates through improved workflow, decreased utilities costs, lower ongoing maintenance costs, and expanded delivery of services.

In addition, there will be an increased awareness of the charities' purposes and missions.

## **Names of those involved in carrying out the project:**

The creator and Executive Director of HeroWork is Paul Latour. He has personally inspired and managed 1.2 million dollars worth of non-profit renovations for charities.

Peter Smither, Director of Project Management, will be the project manager responsible for overseeing the coordination of the renovation components.

Much of the past HeroWork teams will also come to bear on this project, including Onsite Managers, food coordinators, sponsorship liaisons, trade leaders, entertainment leaders, safety leaders, etc..

Currently engaged with the preliminary elements of this Esquimalt project are several volunteers and companies.

Doran Musgrove, an architect, has agreed ensure these drawings are up to code for the kitchen and kitchen storage area. Karen Hillel, of Karen Hillel Architects, has agreed to undertake the design of the washroom facilities, and her company with the help of two mentoring architectural students will do all drawings including those for Doran Musgrove.

Two kitchen companies, Urbana and Harbour City Kitchens, have agreed to undertake initial design of the kitchen and of cabinets and other incidentals.

Lew Williams of Houle Electric as undertaken to manage the upgrades of the electrical systems. He is currently working with Roger Duplius, from AES Applied Engineering Solutions Ltd., who will prepare our design, drawings and applications to the provisional authority. We have already had the provincial inspector on-site to start this process.

We have a commitment from John DeMederios, of NU Edge Painting and Drywall, to manage a team that will paint both the interior and exterior of the building, and arrange for painting supplies through Sherwin-Williams Paints.

But this is only the very beginning. In the end there will be over 100 companies involved and from 300 to 500 volunteers actively engaged.

### **Date and Place of Project:**

The project is currently scheduled to take place over three weekends, Sept 23-25, Oct 1-2, and Oct 8-9<sup>th</sup>. Although renovation takes place in this small window, preparations and planning for the event—sponsorship, donations, volunteer orientations, safety plans, good-in-kind, scheduling, leadership training, etc.—take place throughout the year.

### **Benefit to Esquimalt:**

- Renewed community infrastructure
- The local community will be inspired and mobilized.
- Stronger local non-profits and charities
- Beautification of neighborhood
- Higher property values
- Deeper support of community-oriented companies and organizations.
- Renewed sense of belonging and community for participants, spectators, and neighborhood.
- Increased leadership capacity in community.
- Showcase local role models.

### **Regarding Budgets:**

The project budget included with this application is only for the project. It is not for the total operation of the HeroWork Program Society, and therefore relates solely to the activities that will affect the Township of Esquimalt.

The attached year end Financial Statements have not yet been reviewed. As this is HeroWork's first year of official operation as a charity this review will happen in the early new year. At that time review statements can be released upon request.



## HeroWork Preliminary Budget for Radical Renovation fo the Rainbow Kitchen and Esquimalt United Church

REVENUE	Cash Budget	Cash & In-Kind Budget
<b>Secure</b>		
Seed Money from Event Recipient	89,210	89,210
Reserves	15,000	20,000
<b>Speculative</b>		
Donations	20,000	20,000
Goods in Kind	-	119,180
Donated Labour	-	200,810
Fundraising	16840	13400
Grants	25000	24000
<b>Total Revenue</b>	<b>166,050</b>	<b>486,600</b>
<b>Expenditures</b>		
	-	119,180
	-	200,810
Project/Event Supplies	89,210	89,210
Project Leader Salery	30,000	30,000
Project Maager Salery	20,000	20,000
Onsite Manager Salery	15,000	15,000
Software Costs	2,800	2,800
Office Admin	600	600
Marketing/graphics/video	5,000	5,000
Insurance	4,000	4,000
<b>Total</b>	<b>166,610</b>	<b>486,600</b>

Financial Statements of

**HEROWORK PROGRAM SOCIETY**

For the year ended October 31, 2015

# HEROWORK PROGRAM SOCIETY

## Statement of Financial Position

As at October 31, 2015, with comparative information for October 31, 2014

	October 31, 2015	October 31, 2014
<b>ASSETS</b>		
Current assets:		
Cash	\$ 15,976	\$ 5,683
Accounts receivable	\$ 1,153	\$ 22,772
Prepaid expenses and deposits	\$ 2,446	\$ -
	<u>\$ 19,575</u>	<u>\$ 28,455</u>
<b>LIABILITIES AND NET ASSETS</b>		
Current liabilities:		
Accounts payable and accrued liabilities	\$ 7,864	\$ 6,596
Deferred revenue	\$ 720	\$ -
Net Assets:		
Unrestricted surplus		
Balance, beginning of period	\$ 21,859	\$ -
Excess (deficiency) of revenue over expenses	\$ (10,869)	\$ 21,859
	<u>\$ 10,991</u>	<u>\$ 21,859</u>
	<u>\$ 19,575</u>	<u>\$ 28,455</u>

**HEROWORK PROGRAM SOCIETY**

## Statement of Operations

	Year ended October 31, 2015	Period from Incorporation (July 24, 2014) to October 31, 2014
<b>REVENUE</b>		
Fundraising	\$ 99,257	\$ 24,964
Program fees	\$ 50,166	\$ 38,970
Interest	\$ 13	\$ 1
	<u>\$ 149,436</u>	<u>\$ 63,935</u>
<b>EXPENSES</b>		
Program costs	\$ 37,974	\$ 31,031
Personnel costs	\$ 92,035	\$ 7,177
Fundraising	\$ 5,368	\$ -
Media Production	\$ 16,999	\$ -
Insurance	\$ 1,749	\$ 2,410
General and administrative	\$ 5,620	\$ 1,318
Bank Fees	\$ 561	\$ 140
	<u>\$ 160,305</u>	<u>\$ 42,075</u>
Excess (deficiency) of revenue over expenses	<u>\$ (10,869)</u>	<u>\$ 21,859</u>

**HEROWORK PROGRAM SOCIETY**

## Statement of Cash Flows

	Year ended October 31, 2015	Period from Incorporation (July 24, 2014) to October 31, 2014
Cash provided by (used in):		
Operations:		
Excess of revenue over expenses	\$ (10,869)	\$ 21,859
Changes in non-cash operating working capital:		
Accounts receivable	\$ 21,619	\$ (22,772)
Prepaid expenses and deposits	\$ (2,446)	\$ -
Accounts payable	\$ 1,268	\$ 6,596
Deferred revenue	\$ 720	\$ -
	\$ 21,161	\$ (16,176)
Increase in cash	\$ 10,292	\$ 5,683
Cash, beginning of year	\$ 5,683	\$ -
Cash, end of year	\$ 15,976	\$ 5,683