



**CORPORATION OF THE
TOWNSHIP OF ESQUIMALT**
Agenda - Final
Council

Municipal Hall
1229 Esquimalt Road
Esquimalt, B.C. V9A 3P1

Monday, October 23, 2017

7:00 PM

Esquimalt Council Chambers

1. CALL TO ORDER

2. LATE ITEMS

3. APPROVAL OF THE AGENDA

4. MINUTES

- 1) [17-428](#) Minutes of the Special Meeting of Council, October 2, 2017

Attachments: [2017 10 02 Special Council Minutes - Draft](#)

- 2) [17-429](#) Minutes of the Regular Meeting of Council, October 2, 2017

Attachments: [2017 10 02 Regular Council Minutes - Draft](#)

- 3) [17-430](#) Minutes of the Special Meeting of Council, October 16, 2017

Attachments: [2017 10 16 Special Council Minutes - Draft](#)

5. PRESENTATIONS

- 1) [17-431](#) Royal Roads University, Re: Personal Preparedness in Esquimalt

Attachments: [Presentation Application - Royal Roads University](#)

6. PUBLIC INPUT (On items listed on the Agenda)

Excluding items which are or have been the subject of a Public Hearing.

7. STAFF REPORTS

Engineering and Public Works

- 1) [17-414](#) Intervale Avenue Residential Only Parking Restriction Petition, Staff Report EPW-17-052

Recommendation:

That Council approve Traffic Order 1263 "Residential Parking Only" along the frontage of Intervale Avenue.

Attachments: [Attachment A - TO 1263](#)

[Attachment B - Residential Only Parking Petition - Intervale](#)

- 2) [17-423](#) Heald Avenue Residential Only Parking Restriction Petition, Staff Report EPW-17-058

Recommendation:

That Council approve Traffic Order 1269 “Residential Parking Only” along the frontage of Heald Avenue.

Attachments: [Attachment A - TO 1269](#)
[Attachment B - Residential Parking Petition Heald Ave](#)

- 3) [17-415](#) Traffic Order 1264 - Gosper Crescent, Staff Report EPW-17-053

Recommendation:

That Council approve Traffic Order 1264 that “Stop” sign and road markings be installed on Gosper Crescent (front of 1090 on the west leg) at the intersection of Gosper Crescent.

Attachments: [Attachment A - TO 1264](#)

- 4) [17-419](#) Traffic Order 1265 - Anderson Avenue at Dominion Road, Staff Report EPW-17-054

Recommendation:

That Council approve Traffic Order 1265 “Stop” sign and road markings be installed on Anderson Avenue at the intersection of Dominion Road.

Attachments: [Attachment A - TO 1265](#)

- 5) [17-420](#) Traffic Order 1266 - Porter Road at Shearwater Street, Staff Report EPW-17-055

Recommendation:

That Council approve Traffic Order 1266 that “Stop” sign and road markings be installed on Porter Road at the intersection of Shearwater Street.

Attachments: [Attachment A - TO 1266](#)

- 6) [17-421](#) Traffic Order 1267 - Cairn Road at Old Esquimalt Road, Staff Report EPW-17-056

Recommendation:

That Council approve Traffic Order 1267 that “Stop” sign and road markings be installed on Cairn Road at the intersection of Old Esquimalt Road.

Attachments: [Attachment A - TO 1267](#)

- 7) [17-422](#) Traffic Order 1268 - Matheson Place at Matheson Avenue, Staff Report EPW-17-057

Recommendation:

That Council approve Traffic Order 1268 that “Stop” sign and road markings be installed on Matheson Place at the intersection of Matheson Avenue.

Attachments: [Attachment A - TO 1268](#)

- 8) [17-424](#) Traffic Order 1270 - Matheson Avenue at Rockheights Avenue, Staff Report EPW-17-059

Recommendation:

That Council approve Traffic Order 1270 that the existing "Yield" sign on Matheson Avenue at Rockheights Avenue be replaced with a "Stop" sign and road markings at the same location, and that Traffic Order 397 be rescinded.

Attachments: [Attachment A - TO 1270](#)

Development Services

- 9) [17-411](#) Development Variance Permit - 1219 Old Esquimalt Road, Staff Report DEV-17-061

Recommendation:

That Council resolves that Development Variance Permit No. DVP00071 authorizing construction of a new addition to the Principal Building that includes an attached carport, an attached garage and a deck as shown on the architectural drawings prepared by Murphy Construction, stamped "Received August 24, 2017", sited as detailed on the survey plan prepared JE Anderson & Associates, stamped "Received August 24, 2017", and including the following variance to Zoning Bylaw, 1992, No. 2050, **be approved, and staff be directed to issue the permit and register the notice on the title** of the property located at PID 006-026-621, Lot 4, Section 11, Esquimalt District, Plan 4994 [1219 Old Esquimalt Road]:

Zoning Bylaw, 1992, No. 2050, Section 34 (9)(a)(iii) - Siting Requirements - Principal Building - Rear Setback: A 2.75 metre decrease to the requirement that no principal building shall be located within 7.5 metres of a Rear Lot Line [ie. from 7.5 metres to 4.75 metres].

Attachments: [Appendix A - DVP00071](#)

[Appendix B - Subject Property Map, Aerial Photo, RS-1 Zone, Mail Notice](#)
[Appendix C - Surveyor's Site Plan, Architectural Plans](#)

- 10) [17-425](#) Development Permit and Development Variance Permit - 778 Dominion Road, Staff Report DEV-17-062

Recommendation:

That Council resolves that Development Permit No. DP000095 [Appendix A] authorizing the renovation of an existing building to create a new two family dwelling, as illustrated in the drawings prepared by Lance Montgomery, the landscape plan prepared by Erik Bjornsen of Natural Landscape Solutions and sited as detailed on the survey plan prepared by Kenneth Ng, BC Land Surveyor, all stamped "Received August 1, 2017", **be approved, and staff be directed to issue the permit (subject to receipt of the required landscape security), and register the notice** on the title of the property located at PID 006-289-151, Lot J, Section 10, Esquimalt District, Plan 2923 [778 Dominion Road]; and

That Council resolves that Development Variance Permit No. DVP00070 [Appendix B] authorizing the construction as illustrated in the drawings prepared by Lance Montgomery, the landscape plan prepared by Erik Bjornsen of Natural Landscape Solutions and sited as

detailed on the survey plan prepared by Kenneth Ng, BC Land Surveyor, all stamped "Received August 1, 2017", and including the following relaxations to Zoning Bylaw, 1992, No. 2050 and Parking Bylaw, 1992, No. 2011, **be approved, and staff be directed to issue the permit and register the notice** on the title of the property located at PID 006-289-151, Lot J, Section 10, Esquimalt District, Plan 2923 [778 Dominion Road]:

Zoning Bylaw, 1992, No. 2050, Section 38 (5) Floor Area: A 20.0 square metre reduction to the requirement that the minimum first storey of a principal building shall be 88 square metres [ie. from 88.0 square metres to 68.0 square metres];

Zoning Bylaw, 1992, No. 2050, Section 38 (8.1) Building Massing: A variance to the requirement that the second storey of any two family dwelling shall be a maximum of 75% of the total floor area of the ground floor to allow the second storey to be 97% of the first storey;

Zoning Bylaw, 1992, No. 2050, Section 38 (9)(a)(i) - Siting Requirements - Principal Building - Front Setback: A 1.02 metre decrease to the requirement that no principal building shall be located within 7.5 metres of a Front Lot Line [ie. from 7.5 metres to 6.48 metres];

Zoning Bylaw, 1992, No. 2050, Section 38 (9)(a)(ii) - Siting Requirements - Principal Building - Side Setback: A 0.28 metre decrease to the requirement that no principal building shall be located within 3.0 metres of an Interior Side Lot Line, in the case where a Parcel is not served by a rear lane [ie. from 3.0 metres to 2.72 metres];

Parking Bylaw, 1992, No. 2011, Section 13(1)(a)(iii) - Parking Requirements - Number of Off-Street Parking Spaces - Residential - Two-Family: A reduction to the number of required off-street Parking Spaces, from 2 spaces to 1 space.

Attachments: [Appendix A - DP000090](#)
[Appendix B - DVP00070](#)
[Appendix C - Air Photo, DP Area No 5, RD-1 Zone, Mail Notice](#)
[Appendix D - BCLS Site Plan, Building Plans, Colourboard, Landscape Plan](#)
[Appendix E - Applicants Narrative and Green Building Checklist](#)

- 11) [17-427](#) Proposed Subdivision of existing strata lot into three strata lots, 744 Fairview Road, Staff Report DEV-17-060

Recommendation:

That Council, acting as the Approving Authority pursuant to Section 242 (1) (a) of the Strata Property Act, approve the proposed stratification of Strata Lot 5, Section 10, Esquimalt District, Strata Plan VIS2853, together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form 1, into three new strata lots, namely strata lots 15, 16, and 17 (Schedule B) without conditions pursuant to Section 242 (3) (a) of the Strata Property Act.

Attachments: [Schedule A - Key Map](#)
[Schedule B - Plan of Subdivision](#)
[Schedule C - Jack James Architect letter](#)

8. BYLAWS

- 1) [17-409](#) Tax Exemption (Non Profit Organizations) Bylaw, 2017, NO. 2907 - For Adoption

Attachments: [Tax Exemption \(Non Profit Organizations\) Bylaw, 2017, NO. 2907 - For Adoption](#)

- 2) [17-410](#) Animal Management Bylaw, 2015, No. 2841, Amendment Bylaw [No. 1], 2017, No. 2908 - For Adoption

Attachments: [Animal Management Bylaw, 2015, No. 2841, Amendment Bylaw \[No. 1\], 2017, No. 2908 - For Adoption](#)

9. MAYOR'S AND COUNCILLORS' REPORTS

- 1) [17-426](#) 2017 UBCM Convention, Councillor Beth Burton-Krahn

Attachments: [Councillor Burton-Krahn - UBCM 2017 Report](#)

10. REPORTS FROM COMMITTEES

- 1) [17-436](#) Adopted Minutes from the APC Design Review Committee, September 13, 2017

Attachments: [2017 09 13 APC Design Review Committee Minutes - Adopted](#)

- 2) [17-437](#) Adopted Minutes of the Advisory Planning Commission, September 19, 2017

Attachments: [2017 09 19 Advisory Planning Commission Minutes - Adopted](#)

11. COMMUNICATIONS

- 1) [17-432](#) Letter from Rhonda Vanderfluit, Registrar, Youth Parliament of B.C. Alumni Society, dated September 18, 2017, Re: British Columbia Youth Parliament, 89th Parliament

Attachments: [Letter - Youth Parliament](#)

- 2) [17-433](#) Email from Susan Chalmers, Administrator, Community Energy Association, dated October 5, 2017, Re: Climate Action Training

Attachments: [Letter - Community Energy Association](#)

- 3) [17-434](#) Letter from Island Health, dated October 6, 2017, Re: Air Quality Related Health Concerns Due to Domestic Wood Burning and Backyard Burning

Attachments: [Letter - Island Health](#)

- 4) [17-435](#) Letter from Sylvia Vink, Poppy Chairman, The Royal Canadian Legion, dated October 10, 2017, Re: Annual Remembrance Day Ceremony and Poppy Distribution

Attachments: [Letter - Royal Canadian Legion](#)

12. NOTICE OF MOTION

- 1) [17-412](#) Notice of Motion - Reconciliation Efforts in Partnership with Songhees and Esquimalt First Nations, Councillor Beth Burton-Krahn

Attachments: [Reconciliation Efforts - Partnership with Songhees & Esquimalt First Nations](#)

13. RISE AND REPORT

- 1) [17-408](#) Rise and Report re Advisory Committee Appointment

Attachments: [R & R Advisory Committee Appointment](#)

14. PUBLIC QUESTION AND COMMENT PERIOD

**Excluding items which are or have been the subject of a Public Hearing.
Limit of two minutes per speaker.**

15. ADJOURNMENT