



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Agenda - Final**  
**Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, October 27, 2025

6:30 PM

Esquimalt Municipal Hall

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**THE REGULAR MEETING OF COUNCIL RECONVENES AT 7:00 PM WITH  
MEMBERS OF THE PUBLIC IN ATTENDANCE**

*In person attendance is permitted.*

*Members of the public are encouraged to submit their comments to Council by emailing [council@esquimalt.ca](mailto:council@esquimalt.ca) or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.*

*To provide Public Input or Comments to Council at a meeting by telephone, please contact Corporate Services for details at 250-414-7177 before 4:30 p.m. on the day of the meeting.*

*The Regular Meeting of Council will be streamed on the following link:  
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

**1. CALL TO ORDER - WURTELE ROOM**

**I. RESOLUTION TO CLOSE THE MEETING PURSUANT TO SECTION 90 OF  
THE COMMUNITY CHARTER**

That pursuant to Section 90 (1) (a), (c), (d), and (k) of the Community Charter, the meeting be closed to the general public to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; labour relations or other employee relations; the security of the property of the municipality; and negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

**II. CLOSED MEETING**

**III. RECONVENE THE REGULAR MEETING OF COUNCIL AT 7:00 PM IN  
COUNCIL CHAMBERS WITH MEMBERS OF THE PUBLIC IN  
ATTENDANCE**

**2. INTRODUCTION OF LATE ITEMS**

**3. APPROVAL OF AGENDA**

#### 4. ADOPTION OF MINUTES

- 1) [25-389](#) Minutes of the Regular Council meeting held on September 29, 2025

*Attachments:* [Minutes - Regular Council meeting September 29, 2025](#)

- 2) [25-390](#) Minutes of the Regular Council meeting held on October 6, 2025

*Attachments:* [Minutes - Regular Council meeting October 6, 2025](#)

- 3) [25-385](#) Minutes from the Special Council meeting held on October 16, 2025

*Attachments:* [Minutes - Special Council meeting - October 16, 2025](#)

#### 5. BYLAWS FOR ADOPTION OR FIRST AND SECOND READING THAT ARE SUBJECT TO A PUBLIC HEARING

##### *For Adoption*

- 1) [25-376](#) Adoption of Permissive Tax Exemption (Non-Profit Organizations) Bylaw, 2025, No. 3169, Staff Report FIN-25-012

***Recommendation:***

That Council adopt Permissive Tax Exemption (Non-Profit Organizations) Bylaw, 2025, No. 3169.

*Attachments:* [Attachment 1 Permissive Tax Exemption \(Non-Profit Organizations\) Bylaw, 2025, NO. 3169](#)

- 2) [25-374](#) Adoption of Council Procedure Bylaw, 2022, No. 3081, Amendment Bylaw, 2025, No. 3170, Staff Report No. ADM-25-054

***Recommendation:***

That Council adopt Council Procedure Bylaw, 2022, No. 3081, Amendment Bylaw, 2025, No. 3170.

*Attachments:* [Attachment 1 Council Procedure Bylaw, 2022, No. 3081, Amendment Bylaw, 2025, No. 3170](#)  
[Attachment 2 Superseded Draft Amendment Bylaw No. 3170.pdf](#)

- 3) [25-375](#) Adoption of Freedom of Information Bylaw, 2025, No. 3177, Staff Report No. ADM-25-055

***Recommendation:***

That Council adopt Freedom of Information Bylaw, 2025, No. 3177.

*Attachments:* [Attachment 1 Freedom of Information Bylaw, 2025, No. 3177](#)

#### 6. PUBLIC INPUT ON AGENDA ITEMS 7, 8, AND 9

Limit 2 minutes per speaker.

#### 7. STAFF REPORTS

- 1) [25-371](#) Council Policies ADMIN-85 Fundraising and Tag Days and

ADMIN-86 Proclamations, Illuminations and Ceremonial Requests,  
Staff Report No. ADM-25-056

**Recommendation:**

That Council approve Council policies ADMIN-85 Fundraising and Tag Days and ADMIN-86 Proclamations, Illuminations and Ceremonial Requests.

*Attachments:* [Attachment 1 - ADMIN-85 Fundraising and Tag Days Policy](#)  
[Attachment 2 - ADMIN-86 Proclamations Illuminations and Ceremonial Requests Policy](#)

**8. BYLAW READINGS NOT SUBJECT TO A PUBLIC HEARING**

- 1) [25-366](#) Bylaw Notice Enforcement Bylaw, 2025, No. 3175, Staff Memorandum No. CSS-25-005

**Recommendation:**

That Council give three readings to Bylaw Notice Enforcement Bylaw, 2025, No. 3175.

*Attachments:* [Attachment 1: Bylaw Amendment-3175.pdf](#)  
[Attachment 2: Bylaw 2839 - Bylaw Notice Enforcement Consolidation](#)

**9. COMMUNICATIONS**

***For Council's Consideration***

- 1) [25-392](#) Email from Marnie Essery, Access West Shore Society dated October 20, 2025 Re: Indigenous Disability Awareness Month Proclamation Request

*Attachments:* [Email - Indigenous Disability Awareness Month Proclamation Request](#)

**10. PUBLIC COMMENT PERIOD**

**Address Council on any topic that impacts Esquimalt (excluding Agenda items and matters that will be or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**

**11. ADJOURNMENT**