



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Agenda - Final-revised**  
**Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

---

Monday, July 8, 2024

6:30 PM

Esquimalt Council Chambers

---

**THE REGULAR MEETING OF COUNCIL RECONVENES AT 7:00 PM WITH  
MEMBERS OF THE PUBLIC IN ATTENDANCE**

*In person attendance is permitted.*

*Members of the public are encouraged to submit their comments to Council by emailing [council@esquimalt.ca](mailto:council@esquimalt.ca) or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.*

*To provide Public Input or Comments to Council at a meeting by telephone, please contact Corporate Services for inclusion on the Speakers' List at 250-414-7177 before 4:30 p.m. on the day of the meeting.*

*The Regular Meeting of Council will be streamed on the following link:  
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

**1. CALL TO ORDER**

**I. RESOLUTION TO CLOSE THE MEETING PURSUANT TO SECTION 90 OF  
THE COMMUNITY CHARTER**

That pursuant to Section 90 (1) (a) and (2) (b) of the Community Charter, the meeting be closed to the general public to discuss personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality; and the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

**II. CLOSED MEETING**

**III. RECONVENE THE REGULAR MEETING OF COUNCIL AT 7:00 PM WITH  
MEMBERS OF THE PUBLIC IN ATTENDANCE**

**2. INTRODUCTION OF LATE ITEMS**

**1) [24-326](#) Late Correspondence**

*Attachments:* [Late Correspondence - Summary Sheet](#)  
[Late Correspondence - Item 7.1](#)

**3. APPROVAL OF AGENDA****4. ADOPTION OF MINUTES**

- 1) [24-305](#) Minutes of the Special Council Meeting held on June 19, 2024  
*Attachments:* [Minutes of the Special Council Meeting held on June 19, 2024](#)
- 2) [24-321](#) Minutes of the Regular Council meeting held on June 24, 2024  
*Attachments:* [Minutes - Regular Council meeting June 24, 2024](#)

**5. BYLAWS FOR ADOPTION OR FIRST AND SECOND READING THAT ARE SUBJECT TO A PUBLIC HEARING*****For Adoption***

- 1) [24-317](#) Adoption of Bylaw to Repeal Bylaw No. 2494, 2024, No. 3141, Staff Report No. ADM-24-044  
*Attachments:* [Bylaw to Repeal Bylaw No. 2494, 2024, No. 3141](#)

**6. PUBLIC INPUT ON AGENDA ITEMS 7, 8, 9, AND 10**

**Limit 2 minutes per speaker.**

**7. STAFF REPORTS**

- 1) [24-299](#) 533 Admirals Road - Development Permit and Development Variance Permit, Staff Report No. DEV-24-039

***Recommendation:***

That Council approve Development Permit No. DP000230 and Development Variance Permit No. DVP00145 and direct staff to issue the permits and register the notices on the title of the property upon receipt of the landscape deposit.

*Attachments:* [Appendix A: Aerial 533 Admirals](#)  
[Appendix B: DP000230](#)  
[Appendix C: DVP00145](#)  
[Appendix D: Applicant rationale letter](#)  
[Appendix E: Survey](#)  
[Appendix F: Architectural drawings and site plan](#)  
[Appendix G: DPA questionnaires](#)  
[Appendix H: Green Building Checklist](#)  
[Appendix Appendix I: Staff presentation](#)

- 2) [24-307](#) Integrated Parking Management Strategy - Action Plan, Staff Report No. EPW-24-019

***Recommendation:***

That Council:

- a) endorse the Integrated Parking Management Strategy Action Plan; and

- b) direct staff to bring forward budget requests identified in the Action Plan as part of annual budget deliberations.

*Attachments:* [Attachment 1 - Action Plan](#)

- 3) [24-308](#) Bryden Court Residential Parking Only, Staff Report No. EPW-24-014

***Recommendation:***

That Council approve the implementation of Traffic Order 1350 for “Residential Parking Only” signage to be installed on both sides of Bryden Court commencing 9m west of the intersection of Bryden Court and Head Street and extending to the terminus of the turnaround bulb’s end as set out in EPW-24-014.

*Attachments:* [Attachment 1 - Traffic Order 1350](#)  
[Attachment 2 - Petition](#)

- 4) [24-309](#) Craigflower Road Residential Only Permit Parking, Staff Report No. EPW-24-015

***Recommendation:***

That Council approve the implementation of Traffic Order 1351 for “Residential Only Permit Parking” signage to be installed on the north side of Craigflower Road commencing 113m west of the intersection of Craigflower Road and Tillicum Road and extending 150m west on Craigflower Road as set out in EPW-24-015.

*Attachments:* [Attachment 1 - Traffic Order 1351](#)  
[Attachment 2 - Petition](#)

- 5) [24-310](#) Greenwood Avenue Residential Parking Only, Staff Report No. EPW-24-016

***Recommendation:***

That Council approve the implementation of Traffic Order 1352 for “Residential Parking Only” signage to be installed on both sides of Greenwood Avenue commencing 9m west of the intersection of Greenwood Avenue and Lampson Street and extending west to 9m east of the intersection of Greenwood Avenue and Kinver Street as set out in EPW-24-016.

*Attachments:* [Attachment 1 - Traffic Order 1352](#)  
[Attachment 2 - Petition](#)

- 6) [24-311](#) Lampson Street Residential Parking Only, Staff Report No. EPW-24-017

***Recommendation:***

That Council approve the implementation of Traffic Order 1353 for “Residential Parking Only” signage to be installed on the west side of Lampson Street commencing 9m south of the intersection of Lampson Street and Greenwood Avenue and extending south to 9m north of the intersection of Lampson Street and Bewdley Avenue as set out in EPW-24-017.

*Attachments:* [Attachment 1 - Traffic Order 1353](#)  
[Attachment 2 - Petition](#)

- 7) [24-312](#) Esquimalt Road Bus Stop and Limited Time Parking - Traffic Orders, Staff Report No. EPW-24-018

***Recommendation:***

That Council approve/rescind the Parking Restriction Traffic Orders detailed in Staff Report EPW-24-018 for the following:

- Approve Traffic Order 1354 for “Bus Stop” on the south side of Esquimalt Road commencing at a point 9m east of the intersection of Esquimalt Road and Constance Avenue extending 22m east;
- Approve Traffic Order 1355 for “Limited Time Parking” Monday to Saturday 9:00 a.m. to 5:00 p.m. on the south side of Esquimalt Road commencing at a point 9m west of the intersection of Esquimalt Road and Admirals Road extending 31m west;
- Rescind Traffic Order 1079; and
- Rescind Traffic Order 1081.

*Attachments:* [Attachment 1 - Traffic Order 1354](#)  
[Attachment 2 - Traffic Order 1355](#)

**8. BYLAW READINGS NOT SUBJECT TO A PUBLIC HEARING**

- 1) [24-319](#) Parks and Recreation Regulation Bylaw, 2007, No. 2665, Amendment Bylaw, 2024, No. 3140 – Rescind Third Reading and Further Amend, Staff Report No. ADM-24-045

*Attachments:* [Attachment 1 - June 24, 2024 Version - Parks and Recreation Regulation Bylaw 2007 No 2665 Amendment Bylaw 2024 No 3140](#)  
[Attachment 2 - Amended - Parks and Recreation Regulation Bylaw 2007 No 2665 Amendment Bylaw 2024 No 3140.pdf](#)

**9. REPORTS / MINUTES FROM COMMITTEES**

- 1) [24-318](#) Minutes of the Capital West Accessibility Advisory Committee held on April 24, 2024

*Attachments:* [Minutes - Capital West Accessibility Advisory Committee held on April 24, 2024](#)

**10. COMMUNICATIONS**

***For Council's Consideration***

- 1) [24-320](#) Email from Isabella Lee, Greater Victoria Placemaking Project, dated June 18, 2024 Re: Request for proclamation for Placemaking Day, July 20, 2024

*Attachments:* [Email Request - Greater Victoria Placemaking Project](#)

**11. PUBLIC COMMENT PERIOD**

**Address Council on any topic that impacts Esquimalt (excluding Agenda items and matters that will be or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**

**12. ADJOURNMENT**