



**CORPORATION OF THE  
TOWNSHIP OF ESQUIMALT**  
**Agenda - Final-revised**  
**Council**

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

---

Monday, April 22, 2024

7:00 PM

Esquimalt Council Chambers

---

*In person attendance is permitted.*

*Members of the public are encouraged to submit their support or opposition in writing by emailing comments to [council@esquimalt.ca](mailto:council@esquimalt.ca) or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.*

*To provide Public Input or Comments to Council at a meeting by telephone, please contact Corporate Services for inclusion on the Speakers' List at 250-414-7177 before 4:30 p.m. on the day of the meeting.*

*The Regular Meeting of Council will be streamed on the following link:  
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

**1. CALL TO ORDER**

**2. INTRODUCTION OF LATE ITEMS**

- 1) [24-218](#) Late Correspondence

Attachments: [Late Correspondence - Summary Sheet](#)

[Late Correspondence - Item 6.1\) DP and DVP - 1006 & 1008  
Craigflower Road](#)

**3. APPROVAL OF AGENDA**

**4. ADOPTION OF MINUTES**

- 1) [24-206](#) Minutes of the Regular Council meeting held on April 8, 2024

Attachments: [Minutes - Regular Council meeting April 8, 2024](#)

**5. PUBLIC INPUT ON AGENDA ITEMS 6, 7, 8 AND 9**

**Limit 2 minutes per speaker.**

**6. STAFF REPORTS**

- 1) [24-189](#) Development Permit and Development Variance Permit Application  
– 1006 & 1008 Craigflower Road, Staff Report No. DEV-24-027

**Recommendation:**

That Council approve Development Variance Permit No. DVP00139 and Development Permit No. DP000222 and instruct the Director of Development Services not to issue either permit until:

- 1) The two lots have been consolidated;
- 2) A Statutory Right of Way plan generally as illustrated in DP000222 is registered on title; and
- 3) The landscape deposit has been received by the Township of Esquimalt.

*Attachments:* [Appendix A: DP000222](#)  
[Appendix B: DVP00139](#)  
[Appendix C: Aerial Map](#)  
[Appendix D: Architectural Drawings, Landscape Plan, and Surveyor's Site Plan](#)  
[Appendix E: Green Building Checklist](#)  
[Appendix F: Parking Study](#)  
[Appendix G: Transportation Impact Assessment](#)  
[Appendix H: Applicant's Comments for Development Permit Area Guidelines](#)  
[Appendix I: Staff's Presentation](#)  
[Appendix J: Applicant's Presentation](#)

- 2) [24-192](#) Development Permit - 884 Lampson Street - Staff Report No. DEV-24-028

***Recommendation:***

That Council approve Development Permit No. DP000228 for 884 Lampson Street.

*Attachments:* [APPENDIX A: Draft DP000228](#)  
[APPENDIX B: Aerial Map](#)  
[APPENDIX C: Applicant Letter](#)  
[APPENDIX D: Applicant APC Design Review Committee Response Letter](#)  
[APPENDIX E: Architectural Drawings](#)  
[APPENDIX F: Shadow Study](#)  
[APPENDIX G: Architectural Renderings](#)  
[APPENDIX H: Lot Line Illustration](#)  
[APPENDIX I: Landscape Architect APC Design Review Committee Response Letter](#)  
[APPENDIX J: Landscape Drawings](#)  
[APPENDIX K: Landscape Installation Estimate](#)  
[APPENDIX L: Green Building Checklist](#)  
[APPENDIX M: Applicant Development Permit Area No. 1 Responses](#)  
[APPENDIX N: Applicant Development Permit Area No. 6 Responses](#)  
[APPENDIX O: Applicant Development Permit Area No. 7 Responses](#)  
[APPENDIX P: Applicant Development Permit Area No. 8 Responses](#)  
[APPENDIX Q: Servicing Drawings](#)  
[APPENDIX R: Staff Presentation](#)  
[APPENDIX S: Applicant Presentation](#)

- 3) [24-157](#) Covenant Discharge - 850 Colville & 842 Carrie - Staff Report No. DEV-24-023

***Recommendation:***

That Council direct staff to discharge the Section 219 covenant registered on the land title for 842 Carrie Street and 850 Colville Road.

*Attachments:* [Appendix A: Aerial map](#)  
[Appendix B: Registered Covenant - CA9047501](#)  
[Appendix C: Applicant letter](#)  
[Appendix D: EV Charger & Heat Pump evidence photos](#)  
[Appendix E: 850 Colville Step Code Compliance](#)  
[Appendix F: Staff presentation](#)

- 4) [24-201](#) Provincial Electric Kick Scooter Pilot Project, Staff Report No. EPW-24-010

**Recommendation:**

That Council direct staff to:

- a) notify the Province that the Township wishes to participate in the Electric Kick Scooter Pilot Project; and
- b) prepare bylaw amendments to accommodate the pilot project; as described in Staff Report EPW-24-010

*Attachments:* [Attachment 1 - Electric Kick Scooter Pilot Project - Regulations](#)  
[Attachment 2 - Electric Kick Scooter Pilot Project - FAQs](#)

**7. BYLAW READINGS NOT SUBJECT TO A PUBLIC HEARING**

- 1) [24-200](#) 2024 Financial Plan and Tax Rates Bylaws, Staff Report FIN-24-010

**Recommendation:**

That Council approve Council Policy FIN-23 Financial Sustainability, Revenue and Tax; and that Council give first, second and third readings to Financial Plan Bylaw, 2024, No. 3137 and Tax Rates Bylaw, 2024, No. 3138 as attached to Staff Report FIN-24-010.

*Attachments:* [Financial Plan Bylaw 3137](#)  
[Council Policy FIN-23 Financial Sustainability, Revenue and Tax](#)  
[Financial Plan Bylaw 3137 Schedule B.pdf](#)  
[Tax Rates Bylaw 3138](#)  
[Tax Rates Bylaw 3138 Schedule A](#)

**8. REPORTS / MINUTES FROM COMMITTEES**

- 1) [24-208](#) Recommendations from the Committee of the Whole Meeting held April 15, 2024

*Attachments:* [Recommendations April 15, 2024 - COTW](#)

- 2) [24-199](#) Draft Minutes of the APC Design Review Committee meeting held March 13, 2024

*Attachments:* [Draft Minutes of the APC Design Review Committee meeting March 13, 2024](#)

- 3) [24-209](#) Draft Minutes of the APC Design Review Committee meeting held April 10, 2024

*Attachments:* [Draft Minutes of the APC Design Review Committee meeting April 10, 2024](#)

**9. COMMUNICATIONS*****For Council's Consideration***

- 1) [24-210](#) Email dated April 4, 2024 from BGC South Vancouver Island Re: Light up on June 7, 2024 to celebrate BGC Club Day.

*Attachments:* [Email - Light Up BGC South Vancouver Island](#)

**10. PUBLIC COMMENT PERIOD**

**Address Council on any topic that impacts Esquimalt (excluding Agenda items and matters that will be or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**

**11. ADJOURNMENT**