



# CORPORATION OF THE TOWNSHIP OF ESQUIMALT

## Agenda - Final

### Council

Municipal Hall  
1229 Esquimalt Road  
Esquimalt, B.C. V9A 3P1

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Monday, March 21, 2022

7:00 PM

Esquimalt Council Chambers

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*In person attendance is permitted.*

*Members of the public are encouraged to submit their support or opposition in writing by emailing comments to [corporate.services@esquimalt.ca](mailto:corporate.services@esquimalt.ca) or mailing or delivering comments to 1229 Esquimalt Rd, Esquimalt, BC, V9A 3P1 before 12:00 p.m. (noon) on the day of the meeting.*

*To provide comments to Council electronically during the meeting, please contact the Corporate Officer for inclusion on the Speakers' List at 250-414-7135 before 4:30 p.m. on the day of the meeting.*

*The Regular Meeting of Council will be streamed on the following link:  
<https://esquimalt.ca.legistar.com/Calendar.aspx>.*

**1. CALL TO ORDER**

**2. LATE ITEMS**

- 1) [24-400](#) Late correspondence

Attachments: [Late correspondence for items No. 7.2, 7.4, 7.6, 7.8](#)

**3. APPROVAL OF THE AGENDA**

**4. MINUTES**

- 1) [22-120](#) Minutes of the Special Council meeting held February 28, 2022

Attachments: [Minutes of the Special Council meeting held February 28, 2022](#)

- 2) [22-121](#) Minutes of the Regular Council meeting held February 28, 2022

Attachments: [Minutes of the Regular Council meeting held February 28, 2022](#)

- 3) [22-122](#) Minutes of the Special Council meeting held March 7, 2022

Attachments: [Minutes of the Special Council meeting held March 7, 2022](#)

- 4) [22-127](#) Minutes of the Regular Council meeting held March 7, 2022

Attachments: [Minutes of the Regular Council meeting held March 7, 2022](#)

**5. PRESENTATIONS**

- 1) [22-119](#) Elysia Glover, Board Vice Chair and Maureen Sawa, CEO, Greater

Victoria Public Library (GVPL) Re: 2022 GVPL Budget Presentation

Attachments: [Attachment 1 - 2022 GVPL Presentation](#)

**6. PUBLIC INPUT ON ANY ITEMS LISTED ON THE AGENDA**

**Address Council on any item included on this Agenda, including Staff Reports and Communications (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.**

**7. STAFF REPORTS**

***Community Safety Services***

- 1) [22-096](#) Community Emergency Preparedness Fund; Emergency Operations Centres and Training stream - Grant Application - Staff Report CSS-22-002

***Recommendation:***

That Council direct staff to submit a grant application for \$22,400 to the Community Emergency Preparedness Fund - Emergency Operations Centres and Training Stream and authorize the Mayor and Corporate Officer to execute any agreements related to a successful grant application, as outlined in Staff Report No. CSS-22-002.

***Engineering and Public Works***

- 2) [22-117](#) Janitorial Services for Municipal Facilities Tender Award - Staff Report No. EPW-22-005

***Recommendation:***

That Council award the Janitorial Services for Municipal Facilities contract to SkyBlue Services Corporation for a total cost of \$136,800 (excluding GST) for a two-year term, with an option to extend the contract for an additional two one-year terms.

- 3) [22-118](#) Traffic Order - Wychbury Avenue Playground Zone, Staff Report No. EPW-22-004

***Recommendation:***

That Council approve the implementation of Traffic Order 1337 for "Playground Zone" signs to be installed on the north and south side of Wychbury Avenue between Lampson Street and the eastern terminus, as set out in Staff Report EPW-22-004.

Attachments: [Attachment 1 - the township guide to traffic calming.revised october 2017](#)  
[Attachment 2 - TO 1337 Wychbury Avenue Playground Zone](#)

***Development Services***

- 4) [22-112](#) Housing Agreement and Development Permit - 1195 Munro Street, Staff Report No. DEV-22-022

***Recommendation:***

1. That Council resolves that Housing Agreement Bylaw, 2022, No. 3058, [Appendix A of Staff Report DEV-22-022] for 1195 Munro Street [PID: 005-970-059, Lot 3 Section 11 Esquimalt District Plan 5391], be adopted; and

2. That Council resolves that Development Permit No. DP000168 [Appendix B of Staff Report DEV-22-022] authorizing the proposed development (form and character, natural environment, greenhouse gas and water conservation) of a new Detached Accessory Dwelling Unit to be constructed in accordance with the BCLS Site Plan prepared by Wey Mayenburg Land Surveying Inc. stamped "Received September 9, 2021", the architectural drawings prepared by Xquimalt stamped "Received February 14, 2022", and the landscape plan prepared by 4Site Landscape Architecture, stamped "Received October 21, 2021" be approved, and subject to receipt of the required landscape security, staff be directed to register the notice on title of the property located at 1195 Munro Street [PID: 005-970-059, Lot 3 Section 11 Esquimalt District Plan 5391] following which the permit will be issued.

*Attachments:* [Appendix A - Housing Agreement Bylaw, 2022, No. 3058](#)  
[Appendix B - DP000168](#)  
[Appendix C - Registered s.219 Covenant](#)  
[Appendix D - Aerial Map and RS-6 Zone](#)  
[Appendix E - Survey, Drawings, Landscape Plan](#)  
[Appendix F - Applicant's Green Building Checklist](#)  
[Appendix G - Applicant's Comments for Development Permit Area Guidelines](#)

- 5) [22-114](#) Official Community Plan and Rezoning Application - 553 Paradise, Staff Report No. DEV-22-020

***Recommendation:***

1. That Council resolves that Official Community Plan Bylaw, 2018, No. 2922 Amendment Bylaw, 2022, No. 3059, attached as Appendix 'A' to Staff Report DEV-22-020, which would amend Official Community Plan Bylaw, 2018, No. 2922, by changing Schedule H being the Development Permit Areas Map by changing the designation of 553 Paradise Street [PID 009-172-971, Lot 3, Block G, Section 11, Esquimalt District, Plan 292], in accordance with the BCLS Site Plan prepared by Polaris Land Surveying Inc., and the architectural plans and landscape plan prepared by Mavericks Solutions Ltd., all stamped "Received November 2, 2021", shown cross-hatched on Schedule 'A' of Bylaw No. 3059, from DPA No. 6 Multi-Family Residential to DPA No. 3 Enhanced Design Control Residential be given first and second reading; and

2. That Council resolves that Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3060 attached as Appendix 'B' to Staff Report DEV-22-020, which would amend Zoning Bylaw, 1992, No. 2050, by changing the zoning designation of 553 Paradise Street [PID 009-172-971, Lot 3, Block G, Section 11, Esquimalt District, Plan 292], in accordance with the BCLS Site Plan prepared by Polaris Land Surveying Inc., and the architectural plans and landscape plan prepared by Mavericks Solutions Ltd., all stamped "Received November 2, 2021", shown cross-hatched on Schedule 'A' of Bylaw No. 3060, from Single Family Residential [RS-1] to Single Family DADU Residential

[RS-6] be given first and second reading; and

3. That Council authorizes the Corporate Officer to schedule a public hearing for Official Community Plan Bylaw, 2018, No. 2922, Amendment Bylaw, 2022, No. 3059 and Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No.3060, mail notices and advertise for same in the local newspaper.

*Attachments:* [Appendix A - Official Community Plan Bylaw, 2018, No. 2922, Amendment Bylaw, 2022, No. 3059](#)  
[Appendix B - Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3060](#)  
[Appendix C - Architectural Plans, Concept Landscape Plan, and BCLS Site Plan](#)  
[Appendix D - Site plan, Air photo, OCP DP area, Zoning map](#)  
[Appendix E - Applicant's Green Building Checklist](#)  
[Appendix F - Official Community Plan Amendment Consultation Responses](#)  
[Appendix G - Applicant's Community Consultation Summary \(August 18 2021\)](#)  
[Appendix H - Staff Presentation to Council](#)  
[Appendix I - Applicant's Presentation to Council](#)

- 6) [22-088](#) Development Variance Permit Application - 467 Lampson Street, Staff Report DEV-22-012

***Recommendation:***

That Council approves Development Variance Permit No. DVP00119 [Appendix A] including the following variances to Parking Bylaw, 1992, No. 2011, and staff be directed to issue the permit and register the notice on the title of the property located at PID 004-242-904, Lot A (DD 332308I), Section 11, Esquimalt District, Plan 14717 [467 Lampson Street]:

**Parking Bylaw, 1992, No. 2011, 40 (11)(1) - Visitor Parking:** 1 of every 22 required Parking spaces shall be designated and clearly marked as "Visitor Parking" and shall be available for use by non-occupants of the Parcel at all times [i.e. from 1 of every 4 to 1 of every 22].

**Parking Bylaw, 1992, No. 2011, 40 (12)(1) - Parking Spaces for Persons with Disabilities:** Exemption from the requirement that any Development requiring 25 or more Parking Spaces, Parking Spaces for Persons with Disabilities shall be provided in a ratio of 1 for every 50 required Parking Spaces.

**Parking Bylaw, 1992, No. 2011, 40 (13)(1) - Number of Off-Street Parking Spaces:** A reduction to the minimum number of Off-Street Parking Spaces required for Medium and High density apartment use from 1.30 spaces per dwelling unit to 0.95 spaces per dwelling unit [i.e. from 1.30 to 0.95].

*Attachments:* [Appendix A - DVP00119](#)  
[Appendix B - Aerial Map](#)  
[Appendix C - Architectural Drawings and Site Plan](#)

- 7) [22-106](#) Development Permit Application - 624 Admirals Road, Staff Report No. DEV-22-017

***Recommendation:***

That Council approves Development Permit No. DP000171 [Appendix A] for renovations to an existing building for use as a restaurant, consistent with the architectural plan by Steller Architectural Consulting, stamped "Received March 2, 2022" and staff be directed to issue the permit and register the notice on the title of the property located at PID 006-463-312, Lot 154, Suburban Lot 43, Esquimalt District, Plan 2854 [624 Admirals Road].

*Attachments:* [Appendix A: DP000171](#)  
[Appendix B: Aerial Map](#)  
[Appendix C: Architectural Drawings and Site Plan](#)  
[Appendix D: Applicant's Comments for Development Permit Area Guidelines](#)

- 8) [22-108](#) OCP Amendment Consultation – 485 S Joffre Street, Staff Report No. DEV-22-018

***Recommendation:***

That Council, having considered Sections 475 and 476 of the Local Government Act, authorize staff to circulate the Official Community Plan Amendment - Development Concept Plan, attached as Appendix 'B' to Staff Report DEV-22-018, detailing the proposed development at 485 South Joffre Street [PID 006-104-801; Lot 5, Block B, Section 11, Esquimalt District, Plan 4478] to those persons, organizations, and authorities identified in Appendix 'A' of Staff Report DEV-22-018.

*Attachments:* [Appendix A - OCP Consultation List](#)  
[Appendix B - Consultation package - drawings rec'd Mar 10, 2022](#)  
[Appendix C- Maps - Air Photo, OCP designation, DPA, Zoning](#)

- 9) [22-115](#) Rezoning Application - 820 Dunsmuir Road, Staff Report No. DEV-22-021

***Recommendation:***

1. That Council adopts Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3050, attached to Staff Report No. DEV-22-014 as Appendix A, which would amend Zoning Bylaw, 1992, No. 2050 by changing the zoning designation of PID 009-205-802 Amended Lot 66 (DD239848I), Section 11, Esquimalt District, Plan 265 [820 Dunsmuir Road], shown cross-hatched on Schedule 'A' attached hereto, from RD-3 [Two Family / Single Family Residential] to CD No. 146 [Comprehensive Development District No. 146]; and

2. To remove PID 009-205-802 Amended Lot 66 (DD239848I), Section 11, Esquimalt

District, Plan 265 [820 Dunsmuir Road] from the Esquimalt Community Heritage Register.

*Attachments:* [Appendix A - Zoning Bylaw, 1992, No. 2050, Amendment Bylaw, 2022, No. 3050](#)

## 8. COMMUNICATIONS

### *For Council's Consideration*

- 1) [22-123](#) Email from Cathy Peters, dated March 8, 2022 Re: Presentation to Federal Justice Committee on prostitution in Canada

*Attachments:* [Email from Cathy Peters Re: Presentation to Federal Justice Committee on prostitution in Canada](#)

- 2) [22-124](#) Letter from Mayor Casley, Village of New Denver dated March 14, 2022 Re: Support for the Ukraine

*Attachments:* [Letter - Village of New Denver Re: Support for the Ukraine](#)

- 3) [22-125](#) Letter from Mayor Braun, City of Abbotsford, dated March 10, 2022 Re: UBCM Resolution - Recovering Municipal Costs through Build Back Better Funding

*Attachments:* [Letter- City of Abbotsford Re: UBCM Resolution - Recovering Municipal Costs through Build Back Better Funding](#)

- 4) [22-128](#) Email from Peggy Sutter, resident, Re: Municipal LED Streetlight Replacement Program

*Attachments:* [Email - Peggy Sutter Re: Municipal LED Streetlight Replacement Program](#)

### *For Council's Information*

- 5) [22-126](#) Letter from Mayor Haynes, District of Saanich, dated March 15, 2022 Re: Regional Speed Limit Pilot Project Update

*Attachments:* [Letter - District of Saanich Re: Regional Speed Limit Pilot Project Update](#)

## 9. RISE AND REPORT

## 10. PUBLIC COMMENT PERIOD

Address Council on any topic that impacts Esquimalt (excluding items which are or have been the subject of a Public Hearing). Limit 2 minutes per speaker.

## 11. ADJOURNMENT